

# GLYMPSE PREMIUM TAGS

## A STEP-BY-STEP GUIDE

1

### GET THE APP

Download the FREE Glympse app from Google Play or the App Store.



2

### BUY YOUR TAG

- Click on the “Premium” icon on the bottom right
- Choose “Purchase Premium Tag”
- You will be directed to create a name for your Tag
- Enter your desired name then choose “Check Availability” to make sure that name is not already in use

3

### DESIGN YOUR TAG

- Once you have purchased your Tag, you can customize it to match your brand.
- You have the option to configure your Tag in the Glympse App or online
  - Helpful Hint: It is easier to configure on a laptop/desktop computer
- After you have designed your Tag, choose “Save”. You are now ready to #shareyourwhere

4

### SHARE YOUR TAG

- To start sharing, click on the “Tags” button on the bottom right. You will see the Tag you just created and others that you are part of.
- Select your Tag and choose your duration, then push “Send”.
- You will be taken to the map. Tap the three dots in the bottom right and choose “Send Invitation to View” to share.